

Transfer of Credit Policy

Transfer of Course Credits

Many students bring valuable learning from previous colleges and universities, which the University is proud to recognize. Applicants and students may transfer previously earned college credits toward a University of Fairfax degree program, as long as at least 25% of the program's course credits are completed at the University of Fairfax. The Registrar's Office will carefully review previous transcripts to ensure the previously earned credits align with the program requirements. Please note that while transfer credits count toward your total coursework, they do not affect a student's cumulative grade point average (CGPA).

To qualify for transfer credit, prior coursework must meet these standards:

- The course was completed for credit at an accredited institution.
- The course content, rigor, and credit hours are equivalent to those offered at the University of Fairfax.
- The student earned a grade of at least "C."
- Courses completed more than five years ago may not be accepted due to the rapid rate of change in the field.

Transfer credit is not awarded for non-academic or life experience (the University has a different bucket for that credit—see the Experiential Credit section), nor for doctoral programs where advanced standing has already been granted.

Students who would like an evaluation of prior coursework for possible transfer acceptance must inform the University during the admissions process or may request a review from the Registrar's Office after acceptance into the University. The University will guide the individual through requesting official transcripts and help ensure a smooth process.

All prior coursework is reviewed to confirm it meets the standards of the University. The University will not deny transfer credit solely based on the type of accreditation held by the sending institution. It is the student's own responsibility to avoid duplicating a course for which credit may be awarded. Any duplication which results in Title IV and Veterans overpayments to the student is the responsibility of the student.

Students with questions or who believe additional credits should be accepted are welcome to appeal using the University's [Grievance Policy](#).



Conversion of Quarter to Semester Hours

All courses taken in a quarter-hour system that, by virtue of the learning outcomes, are applicable to University of Fairfax's semester-hour course requirements will be considered for transfer credit.

When the conversion of credit hours completed results in a fraction, the number of credit hours will be rounded up to the next full credit hour for the benefit of the student.

The University of Fairfax does not award academic credit for life or work experience.

Students and graduates should note that when seeking to transfer credits to another educational institution, the receiving institution has full discretion as to which credits are transferable. All University of Fairfax school officials must accurately represent the transferability of any courses or programs.