



Code of Academic Integrity Policy

The University of Fairfax, in an effort to promote an atmosphere conducive to intellectual fulfillment, commits itself, the administration, faculty, and student to the maintenance of the highest possible standards of academic integrity. These members of the University of Fairfax community have the responsibility and obligation to adhere to and uphold the standards of academic integrity outlined below.

The members of the University of Fairfax community are pledged to academic honesty. As academic honesty is considered to be the keystone of the educational enterprise, any form of dishonesty is considered to be an affront to the entire University community. Academic dishonesty is any form of giving, taking, or prescribing of information or material with intent to gain an unfair advantage in an academic setting. Forms of dishonesty include, but are not limited to, plagiarism, cheating, self-plagiarism, poor scholastic achievement, or misrepresenting academic engagement.

- Plagiarism is defined as representing words, ideas, or other works of another individual or entity as your own without giving proper credit to the original author or source.
- Cheating is defined as using or attempting to use unauthorized materials, information, study aids, or computer-related information.
- Self-Plagiarism is defined as submitting previously submitted course work that may or may not have received academic credit, without prior approval of faculty.
- Poor scholastic achievement focuses on students not properly citing sources or following published citation criteria.
- Misrepresenting academic engagement is defined as intentionally logging into the learning management system without meaningfully engaging in academic activities for the purpose of demonstrating attendance.

Enforcement of this policy is the responsibility of faculty and staff. If an instructor suspects a violation of the code of academic integrity policy, then the student's work along with the appropriate evidence is referred to the Academic Review Committee for review. The committee shall review the work with a minimum of three reviewers – the University Dean, the Chief Academic Officer, and the University President. The reviewers shall then determine if a violation has been committed and if so what punishment is warranted. The University may then take disciplinary action, which may include receiving an incomplete or failing grade, expulsion from the course, or expulsion from the University. The student may submit a written appeal following the University's grievance policies to have an action reconsidered. The decision of the Academic Review Committee is final.

In the event a veteran student using GI Bill benefits is dismissed from the University under the Academic Integrity or Professional Conduct policy, military education benefits will be terminated and could be recertified in the event the veteran student is reinstated.