

INTERNATIONAL ADMISSIONS CHECKLIST

Application for admission: <https://admissions-ufairfax.edular.com/sign-in>

Passport

* (I-94, I-20 and visa copies are also required for SEVIS Transfer students)

Admissions academic record

<u>Master's program</u>	<u>Doctorate program</u>
Bachelor's degree Official transcripts from U.S. accredited colleges/universities OR colleges/universities outside of the U.S., transcripts must be evaluated by a member of NACES or AICE.	Master's degree Official transcripts from U.S. accredited colleges/universities OR colleges/universities outside of the U.S., transcripts must be evaluated by a member of NACES or AICE.

Resume

Statement of Purpose - (PhD/Doctoral applicants only) The essay must be addressed to university dean, 700 words in length and can be submitted in any format (Word, PDF, etc.). Please be sure your work is grammatically correct and cites appropriate sources.

English Proficiency – Applicants who are not from English language speaking country, nor earned a degree from an appropriately accredited institution where English is the principal language of instruction must demonstrate college level proficiency in English through one of the following for admission:

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| <ul style="list-style-type: none"> • TOEFL®: Master's degree: 60 PBT or 71 IBT • IELTS: Master's degree: 6.5 • PEARSON: Master's degree: 50 • Duolingo: Master's degree: 100 • Michigan English Test (MET): Master's degree: 55 • ECCE Michigan: Master's degree: 650/LP • ECPE Michigan Master's degree: 650/LP • minimum score on the College Board Accuplacer ESL Exam Series as follows: <ul style="list-style-type: none"> a) ESL Language Use: Score of 85 b) ESL Listening: Score of 80 c) ESL Reading: Score of 85 d) ESL Sentence Meaning: Score of 90 e) ESL Writeplacer: Score of 4 Comprehensive Score for all exams of 350 | <ul style="list-style-type: none"> Doctoral degree: 65 PBT or 80 IBT Doctoral degree: 6.5 Doctoral degree: 58 Doctoral degree: 105 Doctoral degree: 55 Doctoral degree: 650/LP Doctoral degree: 650/LP |
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- A minimum grade of Pre-1 on the **Eiken English Proficiency Exam**
- *ESL program* - A minimum of B-2 English proficiency level identified within the Common European Framework of Reference (CEFR) standards and assessed through various ESOL examinations.
- *A transcript* indicating completion of at least 30 semester credit hours with an average grade of “C” or higher at a higher institution. Institution must be recognized, please visit [UOF’s Catalog](#) “English Language Proficiency”.
- * No scores are required if Transcripts states “*Medium of Instruction: English*”
- * Students from countries that are *Native English speakers* (Nigeria for example) do not need scores

Financial Documents - Amount of sufficient funds would vary per program

\$3000 - living expenses per F-2 dependent

\$5000 - living expenses for the main student living in Roanoke, VA

\$10000 – living expenses for all other location

- * If bank statement is not in student’s name, must attach a signed Affidavit of Support/Sponsorship letter.

For an F-2 dependent – spouse and/or child(ren) of an F-1

Passport, marriage certificate (spouse) and/or birth certificate (child)

- * (I-94, I-20 and visa copies are also required for Dependents of SEVIS Transfer students)

\$125 (Application and I-20 processing Fee) – (doctoral applicants only)

- * Make Payment online: <https://ufairfax.edu/make-a-payment/>

ENROLLMENT PROCESS:

- I. **PhD Interview:** Students applying for PhD in Computer Science & Engineering are required to attend an interview with Senior Executive Vice President of Operations to determine eligibility.
- II. **Acceptance review:** PhD and Doctorate applications will then be reviewed by the university dean to determine acceptance into the program.
- III. Acceptance decisions will then be emailed to the applicant from student services department.